

Our institution (Training Center on Family Health) already has a European Project Coordinator and a Business Practice, which together with the three departments involved in this formation (Health, Training and Employment Guidance and English), are responsible for the different projects. It is our intention to create a Department of International Relations, which is managed mobilities and receiving participants from partner companies.

Within its competencies list the following:

- Selection of participants.
- Linguistic preparation (and on-line).
- Provide information on: host organization, academic counseling, practical issues such as housing, insurance, travel ...
- Tutoring service for students.
- Academic and organizational arrangements with partner institutions.
- Use of the European Credit Transfer and Accumulation System (ECTS) and Diploma Supplement (DS).
- Approval of programs of work, method and develop the Mobility Assessment Tools
- Posting on the website of our mobilities